



Dalby State High School

www.dalbyshs.eq.edu.au

Creating the future; every student, every day

Positive Relationships • Student Diversity • Multiple Pathways • Teacher Excellence

DSHS Student Privilege Policy

Rationale:

The core business at Dalby State High School is teaching and learning. In order to maximise achievement of students and gain a clear line of sight across the whole school, there is a need to set minimum benchmarks for students to achieve Good Standing. Only students who are of 'Good Standing' (Tier 1) have the privilege of participating in extra-curricular activities and/or representing DSHS.

School Representation includes any activity where a student represents our school. Examples include: school sport, representative sport, gala days, competitions, performances.

Extra-Curricular activities include any activity which is additional to the core curriculum being delivered. Examples include: special events in and out of school time, such as school discos or year level events, camps, Senior Formal, school musicals and specialised excursions which do not relate to the direct delivery of curriculum programs.

We believe that it is important to set high expectations of students in relation to academic completion and achievement, school pride, attendance, effort and behaviour in order for us to achieve our vision: 'Creating the future; every student, every day.'

Purpose:

This policy is designed to:

- Reinforce positive expectations of students and particularly commitment to the School's Student Code of Conduct and Enrolment Agreement
- Encourage students to focus on succeeding in their learning
- Encourage students to find a balance between their learning and extracurricular involvement
- Ensure students are provided with every opportunity to achieve requirements for success in their academic studies.

Implementation:

Head of Year/Year Level Coordinator will compile the data in week two and will publish on SharePoint the list of students who are of Good Standing (Tier 1) and can therefore represent the school and/or participate in extra-curricular activities. Relevant Year Level Deputy Principals will advise parents in writing for those who haven't achieved Good Standing at week two. Data used for term 1 will consist of term 4 report card data (from the previous year – except grade 7's) and weeks 1-2 of the current year for the remainder of the data categories (see below). Terms 2, 3 and 4 will use the previous terms report card and the records for the previous 10 week of school for the remainder of the data categories. Data will be reviewed again in weeks 4, 6, 8 and 10 where students who have lost good standing will be removed from the list.

It is the responsibility of Excursion Plan writers and Excursion Plan approvers to ensure that students who don't have good standing are not attending excursions/extra-curricular events.



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Maintaining Good Standing:

To be of good standing, students must act in accordance with our core values of Respect, Safety and Learning and achieve the following minimum benchmarks. Year Coordinator and Head of Year can use discretion for final decision.

Attendance:

- 90% attendance (explained absences) (data source: ID Attend)
- No truancy from lessons (data source: ID Attend – Class attendance Report Unjustified)

Late to School:

- Minimal incidences of being late to school (data source: ID Attend – Late for School Report all types)

Dress Code and Personal Presentation:

- Minimal Dress Code and Personal Presentation Policy breaches that have been explained with a note from home (data source: ID Attend)
- No unexplained Dress Code and Personal presentation Policy breaches

Behaviour:

- Not more than 3 Major referrals in the previous 10-week period of school (data source: OneSchool). Term 1, zero Majors.
- Not having regular Minor records in the previous 10-week period of school (data source: OneSchool). Term 1, two minors.
- No School Disciplinary Action (suspension) in the previous 10-week period of school (data Source: OneSchool)
- No EDP infringements (data source: ID Attend)

Assessment and reporting:

- Ds and/or Es in effort and/or behaviour, from more than one teacher (data source: OneSchool)
- Non-submission of final assessment (data source: OneSchool). Staff to complete a OneSchool Record “Refusal to participate in the educational program of the School” and start the report comment with “Non-submission of final assessment:”

Communication

Students are made aware of the privilege of school representation at year level meetings, assemblies and CARE classes. Students are encouraged to meet school expectations and values by staff throughout the course of the school day.

The list of Good Standing students will be available to school staff on SharePoint. All staff who are working with students in extra-curricular areas need to check the master list when inviting students to represent the school.

Students and parents will be alerted via a letter from the year level Deputy Principal. Students are not exempted from this policy in the absence of written notification to parents, as students should be aware of their own representation status as a result of non-compliance with the school’s behaviour standards, effort/behaviour results (information provided through reporting), and expected attendance in their program of learning. Students can check their status by asking their Year Level Coordinator or Head of Year.



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Applying to represent the school

If a student is not on the Good Standing list, they can apply to be added to the list.

Applying for Special Consideration

Typically for disciplinary consequences, are non-compliant with behaviour expectations, truancy or unauthorised/unjustified absences.

If a student believes they are of Good Standing and there has been an error or extenuating circumstances (atypical or extraordinary) that have negatively impacted their attendance, effort or behaviour, they may make an Application for Special Consideration (appendix 2) as soon as they become aware. This application needs parent/carer support and will be considered by the Head of Year. When a student is added to the list of Good Standing via this process, they will be notified by the Year Level Deputy Principal.

Application for Case Review

Typically for failure to meet benchmark requirements in Effort/Behaviour or Attendance, or non-compliant with Assessment Policy.

After 4 weeks of not being of good standing, a student can apply for a case review. It is the student's responsibility to collect an Application for Case Review (appendix 3) from their year level Deputy Principal. Students will need to show that they have achieved the benchmarks over the last 4 weeks. As part of their application for case review the student will be required to gather information from each timetabled teacher and their Year Coordinator. Students will then meet with their year level Deputy Principal to discuss their case review and outcome.

Please note: Students participation in Beyond the Broncos events and Clontarf events are not subject to this policy, as these events/activities aim to encourage attendance, behaviour, and improvements in academia.



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Appendix 1: Sample Letter/Email

Dear _____,

After a review of your records, I wish to inform you that you have been identified as not achieving good standing (tier 1) and are therefore ineligible for school representation and extracurricular involvement.

It is our priority that students focus on achieving their best in their academic studies and the DSHS Privilege Policy has been implemented as part of our strategies for improving student achievement.

Attached for your information is a copy of the School Privilege Policy. I ask that you familiarise yourself with this policy and that you set yourself a goal to improve your standing as you prepare for future pathways and a successful career. Specifically, you have not achieved good standing for the following reason/s:

- <Attendance>
- <Late to school>
- <Dress Code and Personal Presentation>
- <Behaviour>
- <Assessment and reporting>

This will take effect immediately and remain in place until improvement is demonstrated. If you believe an error has been made or there are special circumstances for your standing, you are able to submit an application for special consideration. This will then be investigated by the Head of Year and a determination will be made in relation to your case. If you have any concerns regarding this notification, please do not hesitate to contact me.

Yours sincerely

Deputy Principal



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Appendix 3: Application for Case Review

Available 4 weeks after receiving a notification of not achieving good standing. Once completed submit to the Year Level Deputy Principal.

Student Name: _____ CRC Class: _____

Subject Code	Teacher Signature	Effort	Behaviour	Assessment up-to-date		Assessment is of adequate standard	
				YES	NO	YES	NO
		A B C D E	A B C D E	YES	NO	YES	NO
		A B C D E	A B C D E	YES	NO	YES	NO
		A B C D E	A B C D E	YES	NO	YES	NO
		A B C D E	A B C D E	YES	NO	YES	NO
		A B C D E	A B C D E	YES	NO	YES	NO
		A B C D E	A B C D E	YES	NO	YES	NO
		A B C D E	A B C D E	YES	NO	YES	NO
		A B C D E	A B C D E	YES	NO	YES	NO
		A B C D E	A B C D E	YES	NO	YES	NO

Year Level Coordinator: _____ Data collection dates: _____

Attendance %: _____	Truancy: _____ occasions	Late to School: _____ occasions
Dress Code: _____ infringements	Behaviour Major Referrals: _____	Behaviour Minor Records: _____
SDA: _____	EDP infringements: _____	

Student Signature: _____ Period of Data: Week _____ to Week _____

Parent Name: _____ Parent Signature: _____

Office Use Only	Approved <input type="checkbox"/> Not Approved <input type="checkbox"/>	HOY/HODSS Signature: _____	Date: _____
Reasons/Notes			
Master List Updated <input type="checkbox"/>	Appeal document placed on student file		