Dalby State High School
www.dalbyshs.eq.edu.au

Dalby State High School
Student Resource Scheme

Year 12 Trade Futures

2027

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This booklet contains important information about the **2027 Student Resource Scheme (SRS)** including how the scheme operates and the annual participation fee.

The Queensland Government supports student's education by providing for:

- Instruction, (eg teachers)
- Facilities (eg buildings, amenities, furniture),
- Administration (eg staffing and resources to administer the running of the school).

Funding does not extend to individual student resources such as textbooks, computer or musical equipment for personal use, and many items used/consumed by the student in the classroom. Supply of these items is the responsibility of parents.

To provide parents with a cost effective alternative to purchasing textbooks and/or resources elsewhere, Dalby State High School will continue to operate a SRS in 2027.

The scheme ensures that students have the resources required for them to engage with the curriculum for their education, and saves parents time and money in sourcing the prescribed materials elsewhere. Savings are gained through the school's bulk purchasing practices and hiring arrangements. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the resources and operation of the scheme.

The scheme's operation, resource inclusions and participation fees were approved by the school's P&C Association at the meeting held on the 3rd November 2026.

Costing Methodology

The schools SRS fee is calculated based on: A flat fee for a cohort group of students (eg a year level). Please refer to the SRS Resource list for the associated costings.

The Textbook and Resource Allowance

The Department of Education provides a Textbook and Resource Allowance (TRA) to assist parents with the cost of Textbooks and other education resources for eligible Years 7 to 12 students. For those students who are eligible to receive the TRA, the TRA will be applied to reduce the cost of participation in the SRS. Information on the TRA can be found on the department's website **(http://education.qld.gov.au/about-us/budgets-funding-grants/grants/parents-and-students/ textbook-resource allowance).**

YEAR LEVEL	TRA RATE
Years 7 to 10	**$164**
Years 11 to 12	**$357**

The SRS Participation Fee

The SRS fee payable for the year is available in the attached information. The diagram below reflects how the TRA has been deducted for eligible students who have opted into the Curriculum SRS.

Cost of SRS	TRA	SRS Fee Due
$502	LESS $357.00	$145

Financial Hardship

Parents experiencing financial hardship who are currently participating or wish to participate in the SRS should contact the school to discuss available options in confidence.

Payment Arrangement

Several payment options are available including a single payment for the full year's fee or instalments. A payment plan can also be negotiated with the school.

Any unpaid invoices will be managed according to the department's Debt Management Procedures and may result in the students being excluded from the scheme and/or from participating in non-curricular activities until payment is made.
(http://ppr.det.qld.gov.au/corp/finance/accounts/Procedure%20Attachments/debtmanagement/debt/management.pdf)

Payment Method

Student Resource Scheme Payments can be made by QParent/BPOINT (preferred), EFTPOS (Credit/Debit Card) Cash or Centrepay.

- Payments may be made through the QParents portal using a credit card. Payment will be directed from the QParents portal to BPOINT where relevant outstanding invoice information may be selected.

- When payment by BPOINT, please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school. If unsure of the CRN, please contact the school.

- Centrepay Deductions are available to pay the SRS fees. Use Centrepay to make regular deductions from your Centrelink payment. Centrepay is a voluntary and easy payment option available to Centrelink customers. Go to **human/services.gov.au/centrepay** for more information on how to set up your Centrepay deductions or contact the Resource Centre office on 4669 0953 for assistance.

SRS Participation

The objective of the scheme is to provide a convenient and cost-effective way for students to access the educational resources necessary to enhance their learning experience at school. The Department encourages parents to participate in the scheme. Participation in the SRS is optional, and no obligation is placed on a parent to participate. Participation is for the duration of your child's enrolment at the school.

Parents are required to complete and return the SRS Participation Agreement Form when joining the scheme for the first time. If a participation form is not received by 31st January 2027, the school will take the view that the parent has chosen not to participate in the SRS. The parent is then required to provide the educational resources listed in the SRS for their child by the start of the school year. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form.

Resource Inclusions

All resources included in the SRS are detailed in the attached SRS Resource list. This list is also available on the school's website. This is a comprehensive list of all resources included in the scheme and their associated costs.

Parents must inform the school if items on the list of resources are not received by their child when resources are distributed.

Type of Resources Provided

Generally, the three types of resources that could be included are -

Owned – these items are retained by the student and used as required (eg stationery, exercise books, student planner).

Used – these items are used/consumed in class by the student (eg industry technology/cooking/art supplies. Work/items produced from these resources will remain the property of the student.

Hired – these items are hired to the student for their personal use for a specific period of time (eg textbooks, musical instruments, use of software packages). Hired items must be returned to the school in good condition at the end of the hire period or if the student leaves the school. A repair or replacement cost may be charged to the parent for any hired items that are damaged or not returned.

Contact Us

For all queries regarding the SRS and its inclusions please contact the school office or the Resource Centre on 4669 0953.

Please complete the SRS Fee Payment Arrangement Form and return to the school office or Resource Centre by Monday 7th December 2026.

YEAR 12 TRADE FUTURES

SUBJECT AREA		TEXTBOOK AND EQUIPMENT DETAILS		TOTAL COST	BY NUMBER OF YEARS	COST PER YEAR	TEXTBBOOK & HIRE COSTS	PHOTOCOPY COSTS	CONSUMABLES	OWNED
OTHER ITEMS		Student Planner		10.00	N/A	10.00				10.00
		Items Required Packing & Assembly of Student Packs		10.00	N/A	10.00				10.00
ESSENTIAL ENGLISH	**YEAR**	Student Workbook - School Provided		15.00	1	15.00		15.00		
		Photocopying		10.00	N/A	10.00		10.00		
		Consumables - Coloured Paper, Cardboard		1.00	N/A	1.00			1.00	
ESSENTIAL MATHEMATICS	**YEAR**	Textbook - Jacaranda Maths Quest 12 Essential Mathematics for Qld Units 3&4		30.00	3	10.00	10.00			
		Online Subscription - IXL		12.00	N/A	12.00	12.00			
		Photocopying		10.00	N/A	10.00		10.00		
		Consumables - Lined, Graph & Coloured Paper, Pens, Markers, Glue,		5.00	N/A	5.00			5.00	
		Document Wallets								
INDUSTRIAL GRAPHICS	**YEAR**	**Photocopying**		10.00	N/A	10.00		10.00		
SKILLS		**Consumables** - Pencils		5.00	N/A	5.00			5.00	
TRADE FUTURES	**YEAR**	Student Workbooks - School Provided		32.00	N/A	32.00	32.00			
		Online Subscription - Webtrain		12.00	N/A	12.00	12.00			
		Automotive - Working With 12 Volt Electronic Systems		65.00	N/A	65.00			65.00	
		Construction - Dog Box, Stud Wall, Mini Deck		65.00	N/A	65.00			65.00	
		Certificate II Engineering - Vice, Machinist Hammer or Equivalent, Skills Exercises		110.00	N/A	110.00			110.00	
		Certificate II Manufacturing Technologies - Castings Project, Case Study eg.		120.00	N/A	120.00			120.00	
		Fishing Rod Holder, Furniture Item								
				$522.00		**$502.00**	**$66.00**	**$45.00**	**$371.00**	**$20.00**
		LESS Text & Resource Allowance				**$357.00**				
		BALANCE OWING				**$145.00**				

Terms and Conditions

Definition

1. Reference to a "parent" is in accordance with the definition in the *Education (General Provisions) Act 2006* and refers equally to an independent student.

Purpose of the SRS

2. In accordance with the *Act*, the cost of providing instruction, administration and facilities for the education of students enrolled at state schools who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the State.
3. Parents are directly responsible for providing textbooks and other personal resources for their children while attending school.
4. The SRS enables a parent to enter into an agreement with the school to provide the resources as advised by the school for a specified annual participation fee.

Participation in the SRS

5. Participation in the SRS is optional and parents are under no obligation to participate.
6. The school will provide parents with a list of resources supplied by the SRS to enable parents to assess the cost effectiveness of participation.
7. Parents indicate whether or not they wish to participate in the SRS by completing this Participation Agreement Form.
8. Parents must complete and sign the Participation Agreement Form and return it to the school by the advertised date.
9. This agreement is for the duration of the student's enrolment at the school, unless a new Participation Agreement Form is completed.
10. Parents are given the option annually to choose whether to participate in the SRS or not by completing this form.
11. Where a parent signs up to participate in the SRS they are agreeing to pay the annual participation fee for the items provided by the SRS.
12. Payment of the participation fee implies acceptance of the SRS including the Terms and Conditions irrespective of whether or not the signed form has been returned.
13. Where a student starts at the school during the school year, the parent may be entitled to pay a pro-rata participation fee to participate based on a 40-week school year.
14. Where a participation fee has been paid and a student leaves the school during the year, the school must determine if the parent is eligible for a pro-rata refund. This will also take into account any pro-rata of the Textbook and Resource Allowance (TRA) (see Additional Information regarding TRA eligibility) and any outstanding SRS debts (including any debts from damaged or non-returned items). Where the cost of outstanding debts is higher than the calculated refund, the parent is liable to pay this balance of funds.

Non-Participation in the SRS

15. Parents who choose not to participate in the SRS are responsible for providing their student with all items that would otherwise be provided by the SRS to enable their student to engage with the curriculum.
16. The school will provide non-participating parents with a list of resources the parents are required to supply for their child.
17. All items included in the SRS must be able to be independently sourced, purchased and supplied by parents who choose not to participate in the SRS.
18. As the SRS operates for the benefit of participating parents and is funded from participation fees, SRS resources will not be issued to students whose parents choose not to participate in the SRS.

The Resources

19. SRS funds received by the school will only be expended on student resources outlined in the school's SRS and will not be expended on other items or used to raise funds for other purposes.
20. In return for payment of the participation fee, the SRS will provide the participating student with the entire package of resources for the specified participation fee. It is not available in parts unless specifically provided for by the school in the fee structure.
21. The resources, as determined and advised by the school may be:
    - retained by the student and used at their discretion; or
    - used/consumed by the student in the classroom; or
    - hired to the student for their personal use for a specified period of time.
22. All SRS resources hired to a student for their temporary use remain the property of the school. The resources must be returned by the agreed date or if the student leaves the school.
23. Parents are responsible for ensuring that any hired SRS resources provided for their child's temporary use are kept in good condition.
24. The school administration office must be notified immediately of the loss or damage to any hired item.
25. Where a hired item is lost, not returned, or damaged, parents will be responsible for payment to the school of the value of the item or its repair.
26. The replacement cost of any resource may be up to the maximum value (subject to depreciation where appropriate) of the acquisition cost to the school.
27. Parents may be responsible for supplying their child with other resources not specified in the SRS as advised by the school.

Payment Arrangements

28. Payment of the participation fee may be made in whole, as per a nominated payment plan, or for another amount as approved by a Principal.
29. Payment of the participation fee must be made as per the payment methods nominated by the school.
30. Any concessions relating to the participation fee will be at the discretion of the Principal.

Debt Management

31. Payment of the participation fee is a requirement for continued participation in the SRS.
32. Non-payment of the participation fee by designated payment date(s) may result in debt recovery action in accordance with the Department's Debt Management Procedure http://ppr.qed.qld.gov.au/corp/finance/accounts/Pages/Debt-Management.aspx.

Parents' Experiencing Financial Hardship

33. Parents experiencing financial hardship who are currently participating in or wish to participate in the SRS should contact the school to discuss options.
34. Principals may vary payment options, negotiate alternative arrangements and/or waive all or part of the participation fee for parents experiencing financial hardship.
35. The onus of proof of financial hardship is on the parent.
36. The school may require annual proof of continuing financial hardship.
37. All discussions will be held in the strictest confidence.

Additional Information

Textbook and Resource Allowance (TRA)

- The Queensland Government provides financial assistance to parents of students in Years 7 to 12, to offset the costs of textbooks and other resources. Assistance is provided in the form of a TRA which is paid through the school. Refer to the department's website for current TRA rates https://education.qld.gov.au/about-us/budgets-funding-grants/grants/parents-and-students/textbook-resource-allowance.
- The TRA is used to offset the fees associated with participation in the SRS.
- Parents not participating in the SRS will receive the TRA directly from the school.
- Parents not participating in the SRS should contact the school directly if they do not automatically receive the payment.

Student Resource Scheme - Participation Agreement Form

The Student Resource Scheme

The Student Resource Scheme (SRS) is a user-charging scheme operated by schools to provide parents with a mechanism to access individual student resources that are not funded by the government.

Government funding for schools does not extend to individual student resources and equipment for their personal use or consumption. Supply of these items, such as textbooks and personal laptops/iPads, is the responsibility of the parent.

The objective of the scheme is to provide parents a convenient and cost-effective alternative to individual supply of resources for their students. Participation in the SRS is optional, and no obligation is placed on a parent to participate.

Terms and conditions for participating in the scheme are provided on the reverse side of the form. Information is also provided on the Textbook and Resource Allowance (TRA) where applicable.

This Participation Agreement Form applies for the duration of a student's enrolment at the school, however parents who are participating in the scheme can choose to opt out from the SRS in future years by completing a new Participation Agreement Form. Any new Participation Agreement Form submitted annually and received by the school will supersede the previous form lodged.

Parents pay the annual participation fee in accordance with the selected payment arrangement. If a student joins the school mid-year, a pro-rata participation fee may apply.

Parents not participating in the scheme must provide their student with all items that would otherwise be provided by the scheme as detailed in the information provided by the school. Parents can choose to join the SRS in future years by completing a new Participation Agreement Form.

To assist schools in managing and administering the scheme, parents are requested to complete the Participation section of this form and return it to the school.

If parents have not completed and returned the form before the due date indicated by the school in the SRS Annual Parent Information documents, the school will take the view that the parent does not wish to participate.

Payment

On agreeing to participate in the SRS, a parent agrees to pay the participation fee as advised and invoiced by the school. For families experiencing financial hardship, please contact the school as soon as possible to discuss options available.

Participation

☐ **YES** **I wish to participate in the Student Resource Scheme.** I have read and understand the Terms and Conditions of the scheme (see reverse) and agree to abide by them and to pay the annual participation fee in accordance with the selected payment arrangement. I understand that I can opt out of participation in the SRS in any year by completing a new Participation Agreement Form.

☐ **NO** **I have read the terms and conditions and I do not wish to participate in the Student Resource Scheme.** I understand I must provide my child with all items that would otherwise be provided by the SRS as detailed in the information provided by the school. I understand that I can choose to join the SRS in future years by completing a new Participation Agreement Form.

School Name	Dalby State High School
Form Return Date	
Student Name	
Year Level	
Parent Name	
Parent Signature	
Date	

Privacy Statement

The Department of Education collects the information you complete on the Participation Agreement Form in order to administer the Student Resource Scheme (SRS). The information will only be accessed by school employees administering the SRS. However, if required, some of this information may be shared with departmental employees for the purpose of debt recovery. Your information will not be given to any other person or agency unless you have given permission or the Department of Education is authorised or required by law to make the disclosure.

Dalby State High School

SRS Fee Payment Arrangement Form

Section 1: Student Details

Student Name	
Student ID	
Year Level	

Section 2: SRS Category

SRS Category	SRS Fee Payable	Option Selected
Year 12 Trade Futures Student Resource Scheme	$145	☐ BPOINT/QParents
		☐ EFTPOS
		☐ Centrepay
		☐ Cash

Section 3: Payment Arrangement

Please select the preferred payment options:

Payment options	Instalments	Amounts	Option Selected
1. A single payment for the full year's fee	Instalment 1:	**$145**	☐
2. Term instalments (paid over the first 3 terms)	Instalment 1: Instalment 2: Instalment 3:	**$75** **$35** **$35**	☐
3. An instalment plan as negotiated with the school	Frequency_____	**$_____**	☐

Section 4: Return of the Participation Form

Parents are reminded to complete and return the SRS Participation Agreement Form when joining the scheme for the first time or opting in/out during the student's enrolment.

Have you completed and returned the SRS Participation Agreement Form? **Yes** ☐ **No** ☐

Please note if you choose to opt out of the SRS, you are still required to complete and return the Participation Agreement Form.

Section 5: Parent Signature

Parent Name	
Parent Signature	
Date	